



MIANZ INTERNATIONAL COLLEGE
INSPIRING EXCELLENCE

Convocation Timeline

May 7, 2022	Applications open for Convocation - 2022	Students
August 31, 2022	Last date to submit the supervision forms for the batches completing by 15 Aug 2022	Deans, Branch Managers
September 5, 2022	Final Date for Submission of Application for Convocation by students	Students
September 10, 2022	Check Course fee update on SS	Branch Managers, Finance dept, Students
September 25, 2022	Update Assessments on SS	Deans, Branch Managers
September 30, 2022	Latest batch completion date that will be accommodated for 26 November 2022 convocation	Deans, Branch Managers
September 30, 2022	Approved assessments on Smart School	Deans
October 1, 2022	Final Date for Submission of Supervision Forms to Registrar's Office	Deans, Branch Managers
October 2, 2022	Final Date for Submission of Graduanad Lists by the Campuses to the registrar	Deans & BM
October 4, 2022	Eligibile gradunad list will be sent from registrars office to deans and BMs	Registrar
October 4, 2022	Final Date to approve convocation application of students in SS	Registrar
October 5, 2022	Verified Final list Signed by BMs and Deans and resubmit to the Registrar's Office	Deans & BM
October 6, 2022	Students who are not eligible for convocation will be informed by deans and BMs	Deans & BM
October 6, 2022	Complete moving Students to Course Completed Status on SS	Deans
October 10, 2022	Final Graduant List Approval by Senate	Registrar
November 6, 2022	Deadline for convocation fee payment	Students
October 13, 2022	Finance department will start checking over due payment(convocation) status of students	Finance Dept.
November 12, 2022	Gown Issue start date	Finance Dept.
November 25, 2022	Gown Issue end date	Finance Dept.
	Rehearsal Date (Time will be informed later)	Students and MIC team
December 10, 2022	Gown return date (gown refund will be made after two weeks from returned date)	Finance Dept.

MIC Convocation - Saturday, 26th November 2022

Colour Theme - Purple & Gold